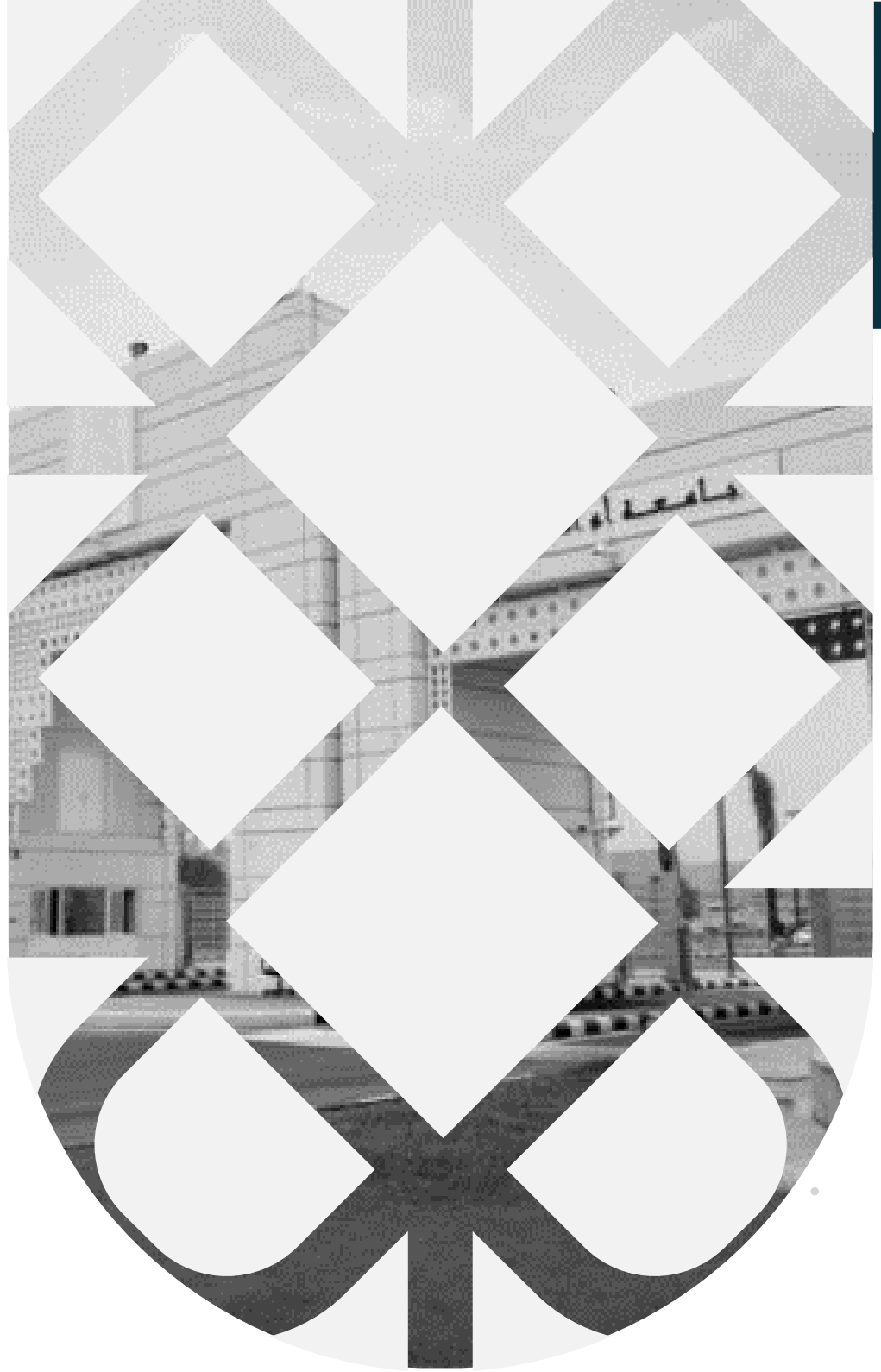




عمادة التعلم الإلكتروني والتعليم عن بعد  
Deanship of eLearning & Distance Education



## How to Create an Educational Item?

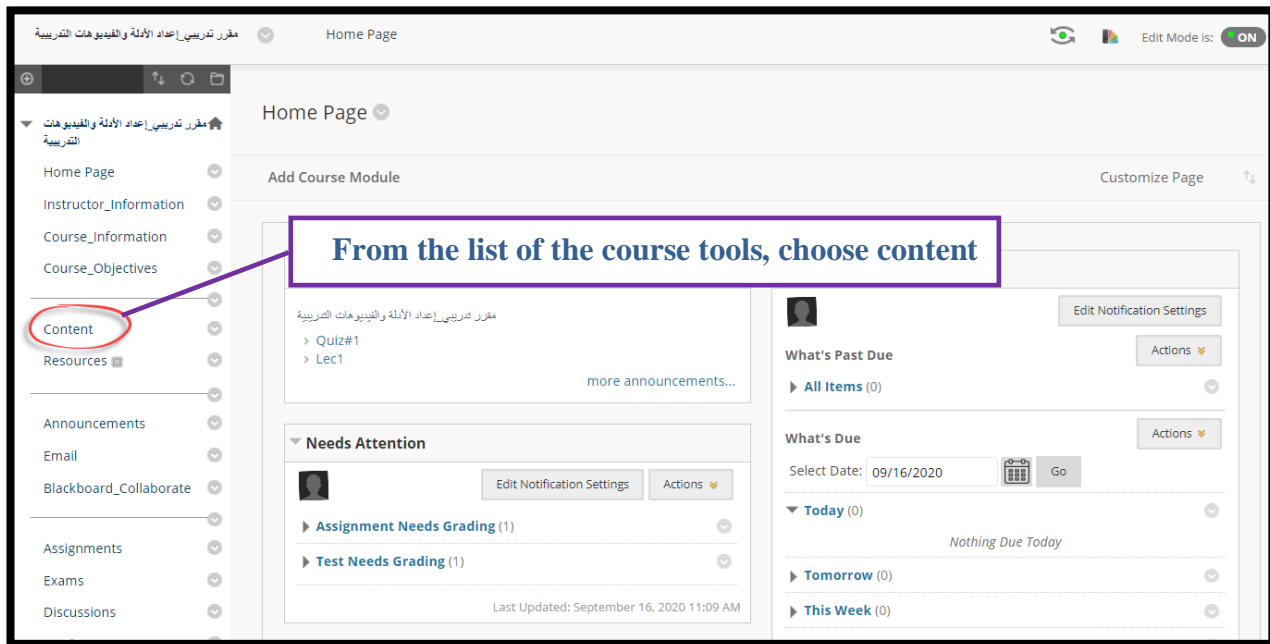
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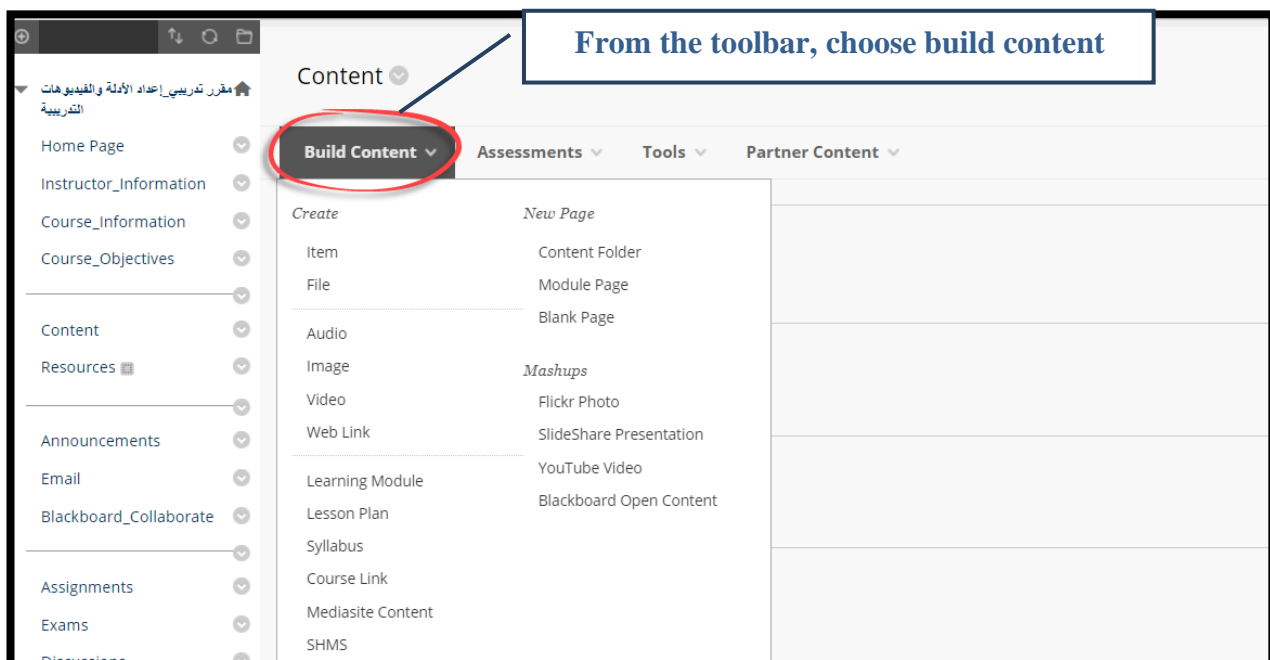
# How to Create an Educational Item?

Dear faculty member, now you will learn how to add an item to the educational content of the course. You need to follow the following steps:

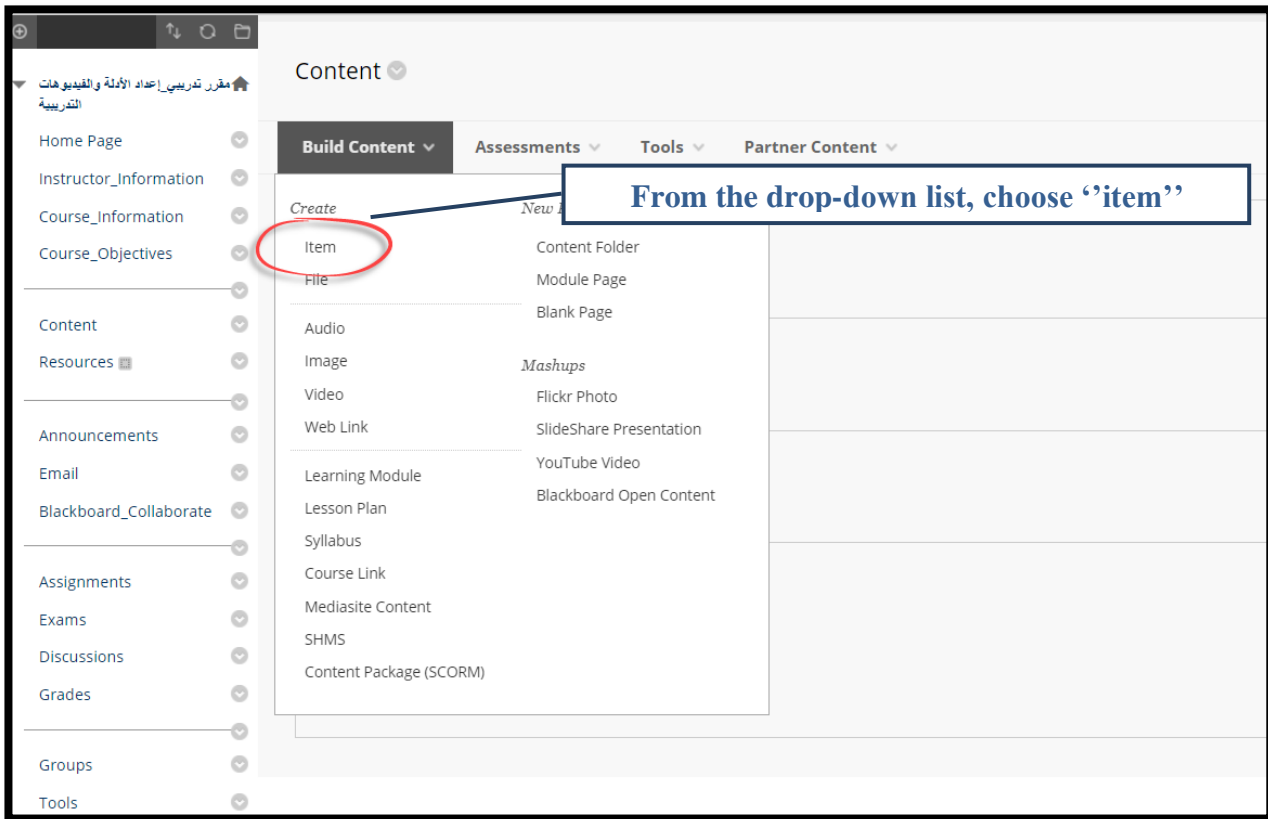
## 1- Firstly



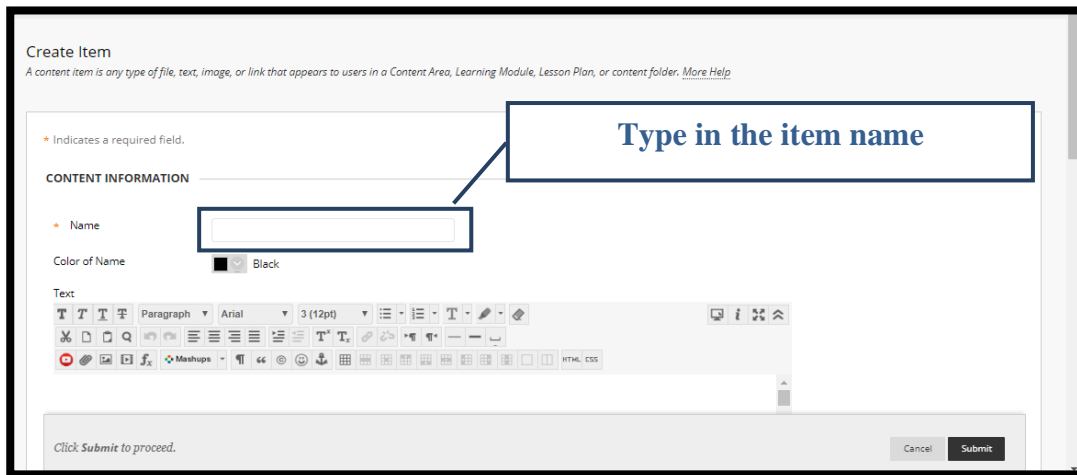
## 2- Secondly



### 3- Thirdly



### 4- Then, you can move to the item setting screen



The screenshot shows the Blackboard 'Manage Course Item' interface. The 'ATTACHMENTS' section includes a text area, a 'Path' field, and an 'ATTACHMENTS' section with three buttons: 'Browse My Computer', 'Browse Content Collection', and 'Browse Cloud Storage'. Below this is the 'STANDARD OPTIONS' section, which includes 'Permit Users to View this Content' (radio buttons for Yes/No), 'Track Number of Views' (radio buttons for Yes/No), and 'Select Date and Time Restrictions' (checkboxes for 'Display After' and 'Display Until', each with a date/time picker). A 'Click Submit to proceed.' button is at the bottom.

Here, you can browse files from your computer or from the content collection

In case you want the item to be available to the students immediately, click on 'yes' next to 'permit users to view this content'

From here you can choose a specific date to display the item

5- After you finish filling the desired options, click on "submit" button



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